
Minutes of REGULAR Meeting

November 15, 2023

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center, 10075 Ravenna Road, Twinsburg, Ohio 44087, at 7:00 p.m. The following Board Members were present: Mrs. Crawford, Mr. Curtis, Mrs. Davis, Mr. Felber (President) Mrs. Travis (Vice President). In attendance were Superintendent Powers, Treasurer Rozsnyai and Business Manager Strickland. Recordings of the Board of Education meeting are made as part of the official record. Video Recordings and Board Approved Minutes are available on the District's website. Mr. Felber, presiding, called the meeting to order at 7:01 p.m.

COMMUNICATIONS

1. Board President's Report
2. Superintendent's Report
 - *Special Proclamation*
 - student Matthew Holdford – *Humane Society of Summit County, 2023 Animal Hero of the Year*
 - *Students of the Month/Building Highlights:*
 - Wilcox Primary School
 - George G. Dodge Intermediate School
 - Twinsburg High School
3. Committee Reports

ADMINISTRATIVE REPORTS

- Five-Year Forecast*

Julia Rozsnyai, Treasurer/CFO presented the Five Year Forecast
- District Strategic Plan, First Quarter Update, Part 2: Communications, Culture & Climate, Finance*

District Administrative Leadership Team members presented the 2nd part of the District Strategic Plan for the 2023-2024 school year.

Mrs. Travis motioned and Mrs. Crawford seconded to adopt resolutions 11152023-H1 to 11152023-H4

11152023-H1 **Meeting Minutes, November 1, 2023**

that the Twinsburg Board of Education approves the following meeting minutes: Regular Board Meeting of November 1, 2023; as sent to the Board under separate cover.

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11152023-H2 **Five-Year Forecast**

that the Twinsburg Board of Education approves and adopts the Twinsburg City School District's Five-Year Forecast and Assumptions for School Years 2024-2028 as prescribed by ORC 5705.391 and 5705.412; as per the attached Exhibit. See EXHIBIT H-2

11152023-H3 **Agreement Modifications – Auditor of State and Charles E. Harris & Associates, Inc.**

that the Twinsburg Board of Education approves the agreement modifications with the Auditor of State and Charles E. Harris & Associates, Inc., 5510 Pearl Road, Suite 102, Parma, OH 44129; as sent to the Board under separate cover; this is a General Fund expenditure. See EXHIBIT H-3

11152023-H4 **Fuel Tax Reimbursement Services Agreement – JP Mohler, LLC**

that the Twinsburg Board of Education approves the agreement with JP Mohler, LLC, 22 E. Main Street, Springfield, OH 45502, for fuel tax reimbursement services; as sent to the Board under separate cover; this is a General Fund expenditure. See EXHIBIT H-4

Ayes: Mrs. Crawford, Mr. Curtis, Mrs. Davis, Mr. Felber and Mrs. Travis

The Board President declared the motions approved.

Mr. Curtis motioned and Mrs. Davis seconded to adopt resolutions 11152023-I1 to 11152023-I3

11152023-I1 **Employment, Certificated**

that the Twinsburg Board of Education accepts the Certificated/Licensed Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks. See EXHIBIT I-1

11152023-I2 **Employment, Classified**

that the Twinsburg Board of Education accepts the Classified Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks. . See EXHIBIT I-2

11152023-I3 **Employment, Supplemental Contracts**

that the Twinsburg Board of Education accepts the Supplemental Contract recommendations detailed in the attached Exhibit as per the dates, terms and other applicable conditions specified, pending satisfactory ORC background checks See EXHIBIT I-3

Ayes: Mrs. Crawford, Mr. Curtis, Mrs. Davis, Mr. Felber and Mrs. Travis

The Board President declared the motions approved.

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Mrs. Travis motioned and Mr. Curtis seconded to 11152023-J1 to 11152023-J9

11152023-J1 **Revised 2023/2024 TCSD School Calendar**

that the Twinsburg Board of Education approve the revised 2023/2024 Academic Calendar with Monday, April 8, 2024 noted as a Calamity Day (Solar Eclipse Day); per the attached Exhibit. See EXHIBIT J-1

11152023-J2 **Optional Tuition-Free Education, BOE Policy 5111**

that the Twinsburg Board of Education approves Twinsburg High School Senior Jayla Johnson to exercise BOE Policy #5111/Optional Tuition-Free Education (F) and remain a Twinsburg High School student through the end of the 2023/2024 school year.

11152023-J3 **Title I Parent Involvement Policy Adoption**

that the Twinsburg Board of Education approve the District-wide Title I Parent Involvement Policy as approved at the Reading and Math Intervention meeting on November 2, 2023; as sent to the Board under separate cover.

11152023-J4 **Event Security - Police Officer**

RESOLVE that the Twinsburg Board of Education approves the following Police Officers to provide security at hockey games for the 2023/2024 school year, as needed, at a rate of \$45.00 per hour with a minimum of 4 hours:

William Douglas	Paul Sadosky
Ken Shipta	Robert Tropic

11152023-J5 **Agreement - Monarch School**

that the Twinsburg Board of Education approves the Agreement with Monarch School, Shaker Heights, Ohio, for one student to attend for the 2023/2024 school year, inclusive of the summer of 2024 as per the Settlement Agreement that was approved on 8/16/2023. Tuition expenses are not to exceed \$95,172.00 and is a General Fund expense. As sent to the Board under separate cover.

11152023-J6 **Agreement - The KidsLink School**

that the Twinsburg Board of Education approves the Agreement with The KidsLink School, 899 Frost Road, Streetsboro, OH, 44241 for one student to attend for the remainder of the 2023/2024 school year. Tuition cost is \$65,503.71 with an additional \$2,700.00 for BCBA startup services. Total tuition cost is \$68,203.71 and is a General Fund expense. As sent to the Board under separate cover.

11152023-J7 **Agreement - Zonar**

that the Twinsburg Board of Education approves a renewal agreement for fiscal year 2024 for the GPS maintenance and parent notification system with Zonar Systems Inc., 18200 Cascade Ave S, Seattle, WA, 98188, at a cost of \$25,334.40; as sent to the Board under separate cover. This is a General Fund expenditure.

11152023-J8 **NEOnet Fee Schedule, Fiscal Year 2024**

that the Twinsburg Board of Education approves the Fee Schedule for Fiscal Year 2024 for Software Services (Member Support, Fiscal Software and Support, Special Services Software, DataMap Services, Final Forms), Technology Services (Content Filtering), Library Services/Technology Integration (INFOhio Software and Support), E-Rate Eligible Services (Wireless, ISP), and EMIS Cross Check Services; with Northeast Ohio Network for Educational Technology (NEOnet), 700 Graham

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Road, Cuyahoga Falls, OH 44221, at a cost of \$169,971.47, as per the attached Exhibit; this is a General Fund expenditure. See EXHIBIT J-8

11152023-J9 **Memorandum of Understanding – TEA, Long Term Substitute, Reading Specialist** that the Twinsburg Board of Education approves a Memorandum of Understanding with the Twinsburg Education Association (TEA) to employ one (1) Long Term Substitute, Reading Specialist for the 2023/2024 school year; this is an ESSER funded position; per the attached Exhibit. See EXHIBIT J-9

Ayes: Mrs. Crawford, Mr. Curtis, Mrs. Davis, Mr. Felber and Mrs. Travis

The Board President declared the motions approved.

11152023-J10 **Appointment to Cuyahoga Valley Career Center JVSD (CVCC), Effective January 1, 2024 – December 31, 2024**

Mr. Curtis motioned and Mrs. Travis seconded that the Twinsburg Board of Education approve the following Resolution of Appointment to Cuyahoga Valley Career Center JVSD (CVCC):

WHEREAS Cuyahoga Valley Career Center JVSD (CVCC) has a vacancy on its board;

WHEREAS Twinsburg City School District is a member of the Cuyahoga Valley Career Center JVSD and is authorized by the CVCC “plan” on file with the State Board of Education to appoint an individual, Rhonda Crawford to fill the vacancy;

WHEREAS the Twinsburg City School District has reviewed the statutory requirements for making the appointment, including those in Ohio Revised Code 3311.19 (as amended) and its requirements that JVSD Board members have experience as chief executive officers, chief financial officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy; and the requirement that JVSD Board members represent employers in the region served by CVCC and be qualified to consider the state’s workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and the requirement that JVSD Board members be selected based on the diversity of the employers in the territory served by CVCC;

WHEREAS Twinsburg City School District has performed and documented its due diligence in considering the Appointee’s qualifications to meet the legal requirements to serve;

WHEREAS Twinsburg City School District is party to a Memorandum of Understanding (“MOU”) with CVCC and the other school districts that make up the JVSD and the appointment is in keeping with the terms of the MOU;

NOW, THEREFORE BE IT RESOLVED that Twinsburg City School District appoints Rhonda Crawford, to the Cuyahoga Valley Career Center School District Board for a one-year term of office to commence on January 1, 2024 and expire on December 31, 2024.

Ayes: Mrs. Crawford, Mr. Curtis, Mrs. Davis, Mr. Felber and Mrs. Travis

The Board President declared the motion approved.

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MISCELLANEOUS

Mrs. Travis highlighted the music programs coming up in December. Mrs. Davis highlighted the accomplishments of all Fall Sports. Mrs. Crawford mentioned the highlights of her attendance at the OASBA Conference in Columbus during November 12-14. Mr. Curtis welcomed the newly elected Board members.

11152023-L EXECUTIVE SESSION

Mr. Felber motioned and Mrs. Davis seconded that the Board of Education enters into Executive Session at 9:19 p.m. to discuss employment and compensation of public employees, as per Board of Education Policy #0166 (A).

Ayes: Mrs. Crawford, Mr. Curtis, Mrs. Davis, Mr. Felber and Mrs. Travis

The Board President declared the motion approved.

11152023-M RECONVENE/ROLL CALL

Mr. Felber motioned and Mrs. Travis seconded to reconvene at 10:31 p.m.

Ayes: Mrs. Crawford, Mr. Curtis, Mrs. Davis, Mr. Felber and Mrs. Travis

The Board President declared the motion approved.

11152023-N ADJOURNMENT

Mr. Felber motioned and Mrs. Travis seconded to adjourn at 10:32 p.m.

Ayes: Mrs. Crawford, Mr. Curtis, Mrs. Davis, Mr. Felber and Mrs. Travis

The Board President declared the motion approved and meeting adjourned.

Board President

Treasurer

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**Certificated Staff Recommendations
November 15, 2023**

CONTRACTS					
Name	Position	Bldg(s)	Rate	Effective	Notes
Baran, Patricia	Math Intervention Specialist, Part Time	THS	\$29.00/hr.	11/08/2023 - 5/30/2024	106 days for the 2023/2024 school year; up to sixteen (16) hours per week; City/County Fund expenditure
Bower, Abigail	Intervention Specialist	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Brindley, Liz	Teacher	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Busch, Amanda	Teacher	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Calve, Rebecca	Teacher	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Henderson, Kim	Teacher	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Henretty, Amy	Teacher	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Kelly, Kurt	Teacher	THS	\$33.73/hr.	10/23/2023 - 5/29/2024	Home Instructor for THS student; up to seventy-five (75) hours for the 2023/2024 school year

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Latsch, Judy	Teacher	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Palmer, Christine	Teacher	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Recker, Holly	Intervention Specialist	Dodge	\$29.00/hr.	11/2023 - 12/2023	Attendance and participation at meetings related to changes related to RIMP's and fourth graders; up to five (5) hours; Title 2A funding
Schultz, Beth	Reading Intervention Specialist, Part Time	Dodge	\$29.00/hr.	11/08/2023 - 5/30/2024	106 days for the 2023/2024 school year; up to sixteen (16) hours per week; City/County Fund expenditure
Schultz, Donald	Math Intervention Specialist, Part Time	Dodge	\$29.00/hr.	11/06/2023 - 5/30/2024	108 days for the 2023/2024 school year; up to sixteen (16) hours per week; City/County Fund expenditure

LEAVE OF ABSENCE

Name	Position	Bldg(s)	Effective	Days	Notes
Houston, Donna	Teacher	THS	10/27/2023 - 11/06/2023	6 days	FMLA concurrent with sick leave
Latsch, Judith	Teacher	Dodge	10/31/2023 - 2/09/2024	60 days	FMLA concurrent with sick leave; 2/12/2023-4/09/2024 thirty one (31) days sick leave
Sutton, Kelli	Teacher	Dodge	10/06/2023 - 11/17/2023	30 days	FMLA concurrent with sick leave
Zsoldos, David	School Counselor	THS	1/27/2024 - 3/09/2024	28 days	FMLA concurrent with sick leave

RETIREMENTS/RESIGNATIONS

Name	Position	Bldg(s)	Effective	Notes
Dehil, Kristin	2 nd Grade Team Leader	Bissell	2023/2024	Resignation of 1/2 contract
Richardson, Merrin	Swimming Assistant Head Coach	THS	11/01/2023	

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Rossman, Joan	6 th Grade Teacher	Dodge	5/31/2024	Resignation for the purpose of retirement; Thirty-six (36) years of service to the District
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Exhibit I-1

**Classified Staff Recommendations
November 15, 2023**

CONTRACTS					
Name	Position	Bldg(s)	Rate/Step	Effective	Notes
Brenner, Tiffany	Instructional Assistant	THS	Current hourly rate/step	10/09/2023 - 5/29/2024	Extra duty assignment - checking students into THS; fifteen (15) extra minutes daily
Genova, Beverly	Instructional Assistant	THS	Current hourly rate/step	10/09/2023 - 5/29/2024	Extra duty assignment - checking students into THS; fifteen (15) extra minutes daily
Leon, Joann	Instructional Assistant	Bissell	Current hourly rate/step	10/31/2023 - 5/29/2024	Extra duty assignment - checking students into THS; fifteen (15) extra minutes daily
Leon, Joann	Instructional Assistant	Bissell	Current hourly rate/step	2023/2024	To aid a student at Playoff Football games; not to exceed twenty (20) total hours. Previously approved 9/06/2023 but playoff games were not included.
Markovitz, Lilyrae	Instructional Assistant - Part-Time	Wilcox	\$16.75/hr. Step 2	11/13/2023	193 days, prorated for the 2023-2024 school year; replacing Michele Cyrek
Pepera, Kaitlyn	Instructional Assistant - Part-Time	Wilcox	\$16.75/hr. Step 2	11/10/2023	193 days, prorated for the 2023-2024 school year; 3.5 hrs. per day; assigned to new half-day IPP classroom
Rotolo, Laura	Instructional Assistant	THS	Current hourly rate/step	10/09/2023 - 5/29/2024	Extra duty assignment - checking students into THS; fifteen (15) extra minutes daily

LEAVE OF ABSENCE					
Name	Position	Bldg(s)	Effective	Days	Notes
Cardamone, Janet	Lunchroom/ Playground Assistant	Dodge	11/16/2023 - 12/06/2023	9 days	FMLA concurrent with sick leave

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Sheppard, Hope	Instructional Assistant	Wilcox	11/08/2023 – 11/13/2023	4 days	Unpaid leave per the Superintendent
Zaffiro, Lori	Administrative Assistant	Dodge	12/12/2023 – 12/12/2024	60 days	Intermittent FMLA concurrent with sick leave; not to exceed 60 days in a year

RESIGNATIONS					
Name	Position	Bldg(s)	Effective	Notes	
Garvey, Tracey	Instructional Assistant	THS	8/01/2024	Retirement – twenty-three (23) years of service to the District	
Libertine, Beth	Cook	Dodge	11/01/2023		
Quistad, Michele	Cook	Dodge	11/24/2023		

Exhibit I-2

**Extracurricular Contracts
November 15, 2023**

EXTRACURRICULAR					
Name	Contract	Bldg(s)	Effective	% of Base	Notes
Benson, Erin	Media Coordinator OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$75.00/game	Potential OHSAA Football Playoff Games
Berlin, Harvey	Scoreboard Operator OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$20.00/game	Potential OHSAA Football Playoff Games
Brenner, Maryann	Ticket Taker OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$18.75/hr.	Potential OHSAA Football Playoff Games
Brenner, Tiffany	Ticket Taker OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$12.50/hr.	Potential OHSAA Football Playoff Games
Brown, Adam	Trainer OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$75.00/game	Potential OHSAA Football Playoff Games
Byrd, Anthony	Assistant Site Manager OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$75.00/game	Potential OHSAA Football Playoff Games
Fantone, Brian	Site Manager OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$250.00/game	Potential OHSAA Football Playoff Games
Fantone, Lisa	Ticket Taker OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$12.50/hr.	Potential OHSAA Football Playoff Games

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Finnerty, Cheryl	Ticket Taker OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$12.50/hr.	Potential OHSAA Football Playoff Games
Gahagan, Kevin	Announcer OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$20.00/game	Potential OHSAA Football Playoff Games
Grumbos, Mike	Announcer OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$20.00/game	Potential OHSAA Football Playoff Games
Jarmusik, Claire	HS Assistant Orchestra Director	THS	2023/2024	5.00%	
Jarmusik, Claire	6 th Grade Orchestra Director	Dodge	2023/2024	2.75%	
Jarmusik, Claire	5 th Grade Orchestra Director	Dodge	2023/2024	2.75%	
Jarmusik, Claire	4 th Grade Orchestra Director	Dodge	2023/2024	2.75%	
Jarmusik, Claire	MS Assistant Orchestra Director	RBC	2023/2024	2.00%	
Jensen, Kris	Dodge Greenfield Trip Planner	Dodge	2023/2024	2.00%	
Lastovka, Nick	Trainer OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$75.00/game	Potential OHSAA Football Playoff Games
Looman, Jessica	Girls Basketball Assistant Head Coach	THS	2023/2024	0.77%	
Pendleton, Stephanie	Swimming Assistant Head Coach	THS	11/1/2023	0.77%	Replacing Merrin Richardson who resigned
Richardson, Merrin	PE/Health Department Head	THS	2023/2024	3.75%	
Schmauch, Lisa	Dodge Camp Fitch Trip Planner	Dodge	2023/2024	2.00%	
Schmook, Phil	Team/Band Host OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$50.00/game	Potential OHSAA Football Playoff Games
Schwed, Dominic	Team/Band Host OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$50.00/game	Potential OHSAA Football Playoff Games

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Simon, Lizette	Ticket Taker OHSAA Tournament	THS	11/10, 11/17, 11/24/2023	\$18.75/hr.	Potential OHSAA Football Playoff Games
Temple, John	Boys Basketball JV Coach	THS	2023/2024	0.77%	

Exhibit I-3